

RIVERTON CITY COUNCIL

Minutes of the
Council Work Session
Held March 10, 2015
7:00 PM

A Work Session of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00p.m. City Council Members present were Mike Bailey, Martin Cannan, Jonathan Faubion, Lee Martinez, Kyle Larson and Holly Jibben. Council Member Larson led the Pledge of Allegiance and Council Member Faubion lead the Invocation.

City Staff present were City Administrator Steven Weaver, City Clerk/Administrative Services Director Courtney V. Bohlender, Finance Director Gloria Hardman, Customer Service Supervisor Mia Harris, City Secretary Megan Sims, Chief of Police Mike Broadhead, Captain Eric Murphy, Captain Todd Byerly, Community Development Director Sandy Luers, and Public Works Director Kyle Butterfield.

Council Member Larson moved, seconded by Council Member Martinez to approve the agenda as written. Motion passed unanimously.

Finance 101 – Administrative Services Department City Clerk/Administrative Services Director Courtney V. Bohlender, Finance Director Gloria Hardman, and Customer Service Supervisor Mia Harris presented a very informative program on the finance operations in the Administrative office. The presentation included a review of the cash vs accrual basis, governmental funds within the city and a brief review on the upcoming budget for the fiscal year by Mrs. Bohlender. Ms. Hardman presented the financial reports side of the accounting software and Mrs. Harris presented the accounts payable and accounts receivable daily process. To close out the presentation, Mrs. Bohlender discussed what qualifies for depreciation, a look at the progress made by the City for long term debt, cash reserves, and investment policies.

Adjourn – There being no further business to come before the Council, Council Member Larson, moved, seconded by Council Member Martinez to adjourn the meeting at 8:20 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Courtney V. Bohlender
City Clerk/Administrative Services Director